

Hartford Conservation and Gun Club Board of Director's Meeting
Version 1.1

Meeting was held on 06/03/2024

Call to order by Scott McFarren at 19:01

Board Members: Rob Meyer, Dave H, Chris R., Randy S, Jeremiah Miller, Candy S, Mary M

Officers: Scott McFarren, Gary Poindexter, Peter Habel,

Excused: Brad S, Bob B, Guy T

Absent:

Approval of May Minutes:

No minutes at the time of the meeting.

Approval of May Financial Report:

Still Pending, Gary got some sent out, but they are not caught up.

Final numbers will be presented at the July meeting.

Old Business

1. Letter of Recognition-HPD Union. Thanking HCGC for allowing us to use our facility for training and Christmas party.
2. Shoot for a Cause- Julie Wellman- Hartford Citizens Police Academy Alumni Association.
 - a. Introduction, also along from their organization is Linda. Came to tonight's meeting to answer any questions about the organization or what they are fundraising for. Main items are flashlights, K-9, and drone technology. They do have their own raffle license and Federal ID number. Peter's concern for the club is that the organization has enough members to help with the work. The club run the trap shooting part and pistol range. The Club has a 50 bird trap shoot. There is a set fee per team or individual. In the past the fee was \$250 per team, and/or individual \$50. That fee usually included the food, t-shirts, the cost of 2 rounds of trap. The club takes \$15.00 of that to cover clay pigeon cost. If food and t-shirts are not included, the cost could go down. Club Employees will take care of the shooting part. The organization is responsible for manning the raffles, silent auctions and any other items they want to host. The club will help with advertising/co-promotion with their organization. Weekend that the shoot is normally held is Labor Day weekend this year (last weekend of August). The event is usually the weekend prior to Labor Day. Other option is Sept 7th. It is up to the organization to choose the date. They decided to go with Sept 7th. Who are the contacts for the HCGC to help out with organization for the day of. Dave H, Chris, and Peter will help. Club will also be able to help out with the Gun Raffle. The event usually starts at 9am and done by 4:30- 5pm. Club handles the bar as well. Could substitute hats for the t-shirts. Club will have to use our Class A raffle license for the Gun raffle tickets or anything that needs to be sold ahead of the event. Class B raffle license is good for selling day of raffles. Julie will contact Mary to confirm the date. Also looking to contact Uncle Larry's food truck for lunch. Motion to have Hartford Citizens Police Academy Alumni Association as this years Shoot for a Cause host made by Peter H. Seconded by Randy S. All in favor- Unanimous vote. Opposed none.
3. Advertising updates-5 chairs, bunch of Archery, and all of pistol range. One new chair has been sold.
4. Fundraising update: Jeremiah- Leage shoots- Jeremiah busy in summer, still working on. Request from a shooter, works for Beretta, to have HCGC set up an account with Beretta. This

way he can order items for the club at a good price. Includes guns and non-weapon items. Peter makes a motion to set up an account. Candy S. Seconds. Gary P has questions. People have to let Gary/Guy or Randy know the guns are coming. Do they expect us to do the transfers, or are the guns being transferred to a different FFL? The club cannot become a “gun dealer”. Our account would be a range account. This would be for fundraising only. We cannot buy guns and sell them.

New Business:

1. Membership Renewals
 - a. New total through the month of May is 198 renewals. \$9,065 for last month. Have gone 2 weeks without a membership renewal. Will we hit \$20,000 in membership fees? Yes, in September with Pistol range.
2. The transitional period from Dick as our Accountant (Scott & Gary):
 - a. New billing address for club accounts: All invoices for all vendors should be changed to the club PO box mailing address. If it is an emailed invoice, it should be sent to info@hartfordgunclubwi.com. Allyson can access this account. If you have any accounts that Scott or Gary have not already updated, please let them know.
 - b. If you are purchasing an item with a credit card, you still must fill out a form completed so Allyson knows where to categorize the purchase.
 - c. Susie and Allyson are working out an invoice delivery system for the invoices that are delivered to the club. All bar merchandise invoices must be returned to the club and be on the club premises for audit purposes.
 - d. Allyson & Gary are getting familiar with QuickBooks and payroll
 - e. Still trying to get control over our QuickBooks/ Inuit license-lengthy process. We can access the program but are still not able to have Allyson access Inuit.
 - f. Invoices can still go in the folder in the drawer
 - g. Invoices that need to be paid ASAP please email them to info@hartfordgunclubwi.com
 - h. Motion to add Allyson M. Paulson, 1322 Daisy Dr, West Bend WI 53095, to the Hartford Conservation and Gun Club bank account was made by Peter Habel, seconded by Chris Reinke. All in favor: Unanimous vote. Opposed: none. Motion passed.
3. Job Duties:

The club has no secrets. We don't want one person in charge of one thing at this club. It will lead to headaches. If you are working on something at/for the club and you don't know where to get it, or who to get it from, please ask and you will get help. If you see something that needs to be fixed, or changed and it doesn't cost anything please do it. Board members do not need permission to do these things. If it doesn't cost over \$499, we don't need to vote on it. If you are not sure about the cost please send out a text message. We as a board need to communicate better.
4. Floor Cleaning: Now that the Fish Fry is done, can we have the floors cleaned for \$250? Yes, let's get it scheduled.
5. Trap Shells: Rob M. Brookfield East trap team has 85 cases of shells for sale at \$80 a case. Would the club like to purchase them? The shells are Gun Club 11/8oz 1145 8 shot trap loads. The price is cheaper than what we can normally get them for by \$3-\$4. The Gun club sells 10 cases of shells every 2 weeks. The club currently has 4 cases in stock. Concerns that came up include do we have the money to purchase them and where can we store them. Gary P said, technically we do have the money to purchase them unless there are other big expenditures out there that he is not aware of. Scott M mentioned that Jeff Gerkin allows the youth team to store

- extra shells at his shop. He will talk to Jeff on Wednesday morning. Motion was made to purchase the shells by Rob M. Seconded by Peter. Motion passed by unanimous vote.
6. Working on a way to save \$2.50 per round of trap (.50 per person) to set aside or save toward the next target purchase. We never seem to have the money needed when it comes time to purchase the next semi load of targets. Gary is working on the accounting end of this with Allyson.
 7. Pistol Range: Candy S. Items in the closet are blocking the cold air return. Can the items be moved or is the closet being taken down? Yes and Yes. Please refer to New business #3. If removing the closet will not cost us anything and it is necessary, please do it. If help is needed set up a day and time to do the project.
 8. Shoot Aheads/Team Score Sheets: Gary P. The club does not operate they way it use to. Shooters need to fill out shooter sheets correctly. This is for both the regular team shoot sheet and Shoot aheads on the practice sheets. Full first and last name, shooter numbers are required on the team sheets. Full first and last name, shooter number, team names, and the date you are shooting ahead for must be on the shoot ahead sheet. No exceptions. If the sheet isn't completely filled out, a score of 0 will be used. Girls behind the desk should be aware of this and be able to advice the shooters of this. Board of Directors will handle the enforcement and bad attitudes that the shooters may have.
 9. Workers: Does the club have enough workers hired to fully staff the traps each night? Question came up because practice trap wasn't open the full time last Wednesday. We do have enough people hired, the issue is that not all of them are showing up when they are scheduled to work. Can we start weeding through the unreliable employees and replace them with the ones that want to work or get more hours. Guy T is doing his best with hiring and scheduling.
 10. Lawn mower parts arrived. Rob will try to repair before he leaves for camping otherwise it will have to wait a week or two.
 11. Spring league extension. The spring league was extended by a week due to numerous nights of bad weather. One person had an issue with the club extending the Spring league by a week. They were upset, but never checked their email to see that the league was extended.

Motion to Adjourn-Jeremiah Miller, seconded Peter H. Motion passes by unanimous vote.
Meeting adjourned at 20:41.